



Employment Application

Thank you for your interest in joining our team! We stand by our tradition of serving the freshest gourmet foods and the finest wines, each paired with outstanding world-class service. Please take a moment to complete this application so that we may get to know you better.

PERSONAL INFORMATION

First Name: _____ Initial: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

If hired, would you like us to mail your checks to this address each pay period? Yes No

(If no, then you agree to pick up your check each period at Vine & Table gourmet market, 313 E. Carmel Dr.-Carmel, IN)

Phone Number: _____ E-mail Address: _____

Mobile Number: _____ Social Security Number: _____

In the event of an Emergency, whom should we contact?

Name: _____ Relationship: _____

Phone Number: _____ Alternate Number: _____

Are you multi-lingual? Yes No

Do you have access to reliable transportation? Yes No

Are you 18 years of age or older? (You must be at least 18 to drive a company vehicle) Yes No

Are you 19 years of age or older? (You must be at least 19 to handle alcohol) Yes No

Do you have a valid Driver's License (Valid license needed to drive a company vehicle) Yes No

Do you have a valid permit to serve alcoholic beverages in Indiana? Yes No

Are you able to become lawfully employed in this country? Yes No

Do you have two pieces of Government-issued identification, including one photo ID? Yes No

Have you ever been convicted of a Felony, Misdemeanor or Violent Crime? Yes No

If yes, please list the date of the incident, the nature of the incident and the result?

Have you ever submitted an Application for Employment with us before? Yes No

If yes, when? _____

Have you ever worked with us before? Yes No

If yes, when? _____ Reason for leaving? _____

How did you first learn about us?

NUVO Indianapolis Star www.vineandtable.com www.careerbuilder.com

Walk-in In-store posting Referral-Who it is that referred you?: _____

AREA OF INTEREST

What position are you applying for? _____

What parts of our business are of interest to you? _____

Why do you want to work for us? _____

What type of employment are you seeking? Full Time Part Time Temp/Seasonal

AVAILABILITY

What is the date you would be available to start? _____

Put an "X" through the boxes below for times when you are **UNABLE** to work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

EDUCATION

	Name and Location of School	Years completed	Did you graduate?	Areas of Study and GPA
High School				
College				
Other				

EMPLOYMENT/EXPERIENCE

Are you currently employed? Yes No
 May we contact your current employer? Yes No
 Have you served in the Armed Forces? Yes No
 If so, please tell us when and in what rank you served: _____
 In what manner were you discharged? Honorable Dishonorable

EMPLOYMENT HISTORY: Please start with your most recent experience.

Company	City and State	Dates worked	Phone	Position, Salary and Reason for Leaving

REFERENCES: Please list only professional references. References will be checked.

Company	Name of Reference	Years known	Title	Phone	Checked by: (Office use)

SPECIAL TRAITS

Please tell us about any special skills, training, recognition, experience or involvement that you think would be relevant to how well you would perform in the position for which you are applying:

I attest that all of this information is true and complete. I understand any false information, omissions or misrepresentations (if discovered) may cause my application to be rejected, or if I am employed, may be grounds for immediate termination. I grant Kahn's Fine Wines/Kahn's Katering/Montage at Allison Pointe (herein referred to as "the company") permission to verify my employment history and solicit and secure other information which may be required to determine my suitability for employment. I authorize the company to examine any and all of my criminal records and arrests, and in doing so, waive my right of confidentiality concerning my criminal history. Should I be subject to a background check, I authorize the release the results to the company and authorize the company to have and maintain the information. I further authorize the employers and references listed within this application to release to the company such information that may be requested for the purpose of evaluating my suitability for employment. In consideration of my employment, I agree to conform to all of the company's rules and regulations, including the Substance Abuse Policy, which may require pre-employment or random drug tests. I understand that if employed, my employment and compensation may be terminated with or without cause, and without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand and agree that my employment will not be for a fixed period, and that my employment may be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option.

Signature

Today's Date

We value the diversity of our team. As an Equal Employment Opportunity Company, we do not discriminate based upon age, gender, race, ethnic group, religion, sexual orientation, gender identity, physical or mental ability, family status, veteran status or background.